

## SUNSET VIEW HAMLET BOARD MEETING – JULY 13, 2023

PRESENT: DARRYL GREENING, RHONDA BARTLETT, KYLE NERBAS

Darryl called the meeting to order at 10:10 AM

1. Utility Board update:  
No Utility Board Update this meeting.
  
2. Review Action Items:
  - I. Drainage project updates: Darryl has sent out the information for the drainage project to three contractors for bids. Currently we are awaiting the replies from the contractors. **ACTION:** Darryl will follow up if he has not gotten any response soon.
  - II. Beach erosion project: Kyle and Paige were able to get out and look at the beaches today. Paige is going to contact some other beaches to see how they resolved similar problems and report back to us. **ACTION:** Kyle and Paige to continue working on.
  - III. Emergency Preparedness Update: We are awaiting costs for fire suppression trailer. In the future the Hamlet board will have to explore more exits out of the Hamlet. A recent incident where Kenderdine access was blocked was an example of the importance of all residents having two means to exit the Hamlet in case of emergency.
  - IV. Emergency Key Update: Rhonda has acquired a key box and sign to be put up. We will need to get keys that work properly and once the key box and sign have been installed we will do a communication to the residents of how there will be emergency access. **ACTION:** Darryl to have keys cut that will work properly in the door. **ACTION:** Rhonda to communicate to residents through the Facebook page once the keys and signage have been installed.
  - V. Meeting with the RM of Mervin on RM services agreements: In the future there will be more interaction between the RM and the Hamlet boards at Sunset and other areas in the RM. The RM is currently developing a handbook on the proper governance of the Hamlet boards. The handbook may take up to December to be fully prepared. There will be annual meetings with all the Hamlets in the RM and the RM Administrator.
  - VI. Meeting with the RM of Turtle View: Darryl and Kyle were able to meet with the RM of Turtle View on July 9<sup>th</sup> to discuss some future shared services such as their waste transfer site, their lagoon, and fire suppression. The RM of Turtle View shared how their RM is governed, how their tax money is assigned and how their current policies are community oriented and fitted to lake and cottage living instead of a general all inclusive Rural Municipality. There will be some future work to look at collaborative work between this Hamlet and the RM of Turtle View.
  - VII. Information on widening of the roads: Darryl has still not had the opportunity to connect with the Tom to discuss what this concern was about. **ACTION:** Darryl to contact Tom to discuss concerns. **ACTION:** Darryl to connect with Tom Dipple
  - VIII. Public Washroom Update: the washrooms are probably not going to happen this year as the original plan of porta potty rentals did not go as planned. Rhonda is going to contact another company to get the costs of renting a washroom trailer for the months of July and August next summer. Hopefully we will have all the necessary information and plan in place to present at the AGM next May. **ACTION:** Rhonda to get pricing for the rental of two washroom trailers.
  - IX. Wake Zone Information Gathering: Rhonda did contact Steve Nasby regarding the setup they have at their beach. He provided some of the information for acquiring the buoys

and signage. After discussion it was decided that we will not be pursuing the buoys this year. The biggest concern is who would be responsible for putting the buoys in and taking them out while putting their boats at risk of damage from the chains attached to the buoys. This may be a discussion at the AGM to see if there is any interest of residents wanting to use their boats for this purpose.

3. Community Court Path Forward:

- I. The Community Court Committee met to recommend a path forward and considered:
  - a) Writing letters to nearby residents for their approval (no parameters for success, how many residents had to be concerned before the project was denied despite the present project meeting RM of Mervin Policies).
  - b) Moving the community court into the bush MR11 (waste of money as it is removed from the community).
  - c) Exit the project completely (Committee believes this is an opportunity to enhance our community).
  - d) Take the decision to Regina to push the decision through (Project always has considered impacts on SSVB residents creating rancour and ill will in the community was never its intent).
  - e) Review the purpose of the community court. Create an area with no focus on pickleball, but make it suitable for community dances, barbeques, meetings, basketball and badminton as well as any other pad related activities.

**ACTION:** Darryl to create a letter with the Committee and Boards approval and send to RM Mervin Council explaining the community's intent.

4. Park Culvert Repair:

- I. Darryl had contacted Mitchell Brothers to repair the culvert. Mitchells will be repairing when they have time. **ACTION:** Darryl will follow up with Mitchell Brothers if he hasn't heard anything by the end of the month.

5. SSVB Hamlet Guide:

- I. Darryl developed a guide for the SSVB Household Waste and Recycle Bin Management to use for better future of waste in the Hamlet. The Hamlet board approved the guide for future use in management of waste and cardboard recycling.

6. Hamlet Street Status:

- I. In the last month there were two additional areas where gravel was added.
- II. The board identified some other areas where there is a need for more gravel. **ACTION:** Darryl will follow up with Mitchell Brothers to have gravel put in those areas.
- III. There were some concerns brought to the board on the configuration of the speed bumps in the Hamlet. We will have Myron move the speed bumps so that there is one single line across the road instead of staggered as they are. Next year we will look at putting more single lines along Kenderdine where there is more traffic. **ACTION:** Darryl will contact Myron to change the configuration of the speed bumps to one single line.
- IV. There was a request to move a speed limit sign at 656 so that the sign is at the edge of the lot and not in the middle. This sign will be moved. **ACTION:** Kyle will ensure the sign is moved to the power pole.

7. Waste and Recycle Status

- I. Areas of concern in the last month on both waste and recycling bins being too full have been addressed.
  - II. Areas of improvement have been addressed with more consistent emptying of the waste bin and the addition of an extra recycling bin.
  - III. This will be a consistent agenda item to ensure we don't lose momentum on necessary improvements.
8. Future Long Term Plans to be considered:
- I. Collaboration with RM of Turtle for partnerships in services.
  - II. Installation of emergency exits from the North and South of the Hamlet.
  - III. Development of a Hamlet website for better sharing of information to the residents from the board. **ACTION:** Darryl is to work with someone to get a website for Sunset View Hamlet residents.
  - IV. Development of a SharePoint site for the Hamlet board to communicate with each other and have access to necessary documents. **ACTION:** Rhonda is to look into having a SharePoint site developed for the Hamlet Board.
9. Other New Business:  
None
10. Areas of Focus for 2023
- I. Drainage Project
  - II. South Beach Erosion Concern
  - III. Maintenance Contract for 2024
  - IV. Student Grant for summer work

ACTION ITEMS		
Action	Person Responsible	Date to Be Completed
Getting quotes for the drainage project	Darryl	July 30 <sup>th</sup> , 2023
Continuation of beach erosion with Paige Hundt	Kyle	August 30 <sup>th</sup> , 2023
Additional gravel added to identified areas	Darryl	July 30 <sup>th</sup> , 2023
Cut better keys for office access	Darryl	July 30 <sup>th</sup> , 2023
Complete installation, signage and information sharing for the emergency access key	Rhonda	July 30 <sup>th</sup> , 2023
Information gathering on widening of the roads	Darryl	July 30 <sup>th</sup> , 2023
Draft letter to RM of Mervin council regarding the intent and purpose of the multi-use court for the Hamlet of Sunset View Beach	Darryl	July 30 <sup>th</sup> , 2023
Construction contact for culvert repair	Darryl	July 30 <sup>th</sup> , 2023
Public Washrooms	Rhonda	August 10 <sup>th</sup> , 2023
Work on new maintenance job description and contract	Rhonda	September 15, 2023
Reconfiguration of speed bumps by maintenance	Darryl	July 30 <sup>th</sup> , 2023
Move speed bump to corner of lot	Kyle	July 30 <sup>th</sup> , 2023
Development of a Hamlet Website	Darryl	September 30 <sup>th</sup> , 2023
Development of a Hamlet Board SharePoint site	Rhonda	September 30 <sup>th</sup> , 2023

