

SUNSET VIEW HAMLET BOARD MEETING – NOVEMBER 21, 2023

PRESENT: DARRYL GREENING, RHONDA BARTLETT, KYLE NERBUS, RON ROMMEL, SHELDON HOOD, KEVIN PAINTER

Darryl called the meeting to order at 19:30

Utility Board update:

- I. Updates from the Utility Board will be posted on the SSVB website.
- II. The RM of Mervin has informed us that they do not provide any insurance for the utilities within the Hamlet of Sunset view as it is a separate entity from the RM. **ACTION:** Rhonda will call Brenda to confirm that this is the way it is.
- III. The RM has approved funds that were to be transferred to the Utility Board.
1. Review Action Items:
 - I. Drainage project updates: This project has been completed.
 - II. Beach erosion project: To be worked on over the winter.
 - III. Public Washroom Update: To be worked on over the winter.
 - IV. Park Culvert Repair: **ACTION:** Rhonda will check to see if this work was completed.
 - V. Wild Rose Lane: Completed.
 - VI. Wake Zone Buoys: To be worked on over the winter.
 - VII. Park Mini Village Repair: The cost of the repairs was approximately \$12,000.00.
2. General Maintenance Agreement:
 - I. Next steps – The position will be posted in February. **ACTION:** Rhonda will contact the RM to ask about possible places to post.
 - II. Rhonda will continue to watch for the grant for summer students.
3. SSVB Hamlet Guide:
 - I. AGM Guide – Darryl is working on to have ready for the New Year.
4. Hamlet Street Status (standing agenda item):
 - I. Areas of concern in the last month – Rhonda called Millard and the RM regarding keeping the snow ploughed throughout the winter. **ACTION:** Rhonda will follow up with the RM to find out exactly what we are charged when the plow comes through.
 - II. Areas for improvement – The board wants to ensure that there is regular snow removal done through out the winter. This may mean having to pay some extra with Millard doing the plowing.
5. Waste and Recycle Status (standing agenda item):
 - I. Year to Date Cost - The cost for the year to date is about 4,000.00 more than last year with having regular change outs of the waste bin.
 - II. Areas of concern in the last month – Loras was not able to come when called last time due to a shortage of staff. Rhonda called today for the bin to be changed out at the end of the week.
 - III. Areas for improvement – None identified at this time
 - IV. Calling in to empty – Notice was sent out to all permanent residents to call Rhonda if the bin is full.
6. RM of Turtle View shared services opportunities:
 - I. Next steps – Meet with the RM of Turtle View and explain what we have identified as issues with amalgamation.
 - II. Areas of impact would be taxes for cabin owners.

- III. Insurance impacts – Not sure yet if there is any impact. ACTION: Rhonda will follow up and find out if there is any impact on insurance for cabin owners having a fire brigade closer.
- IV. **ACTION:** Darryl will set up a meeting with the Mayor and council of Turtle View in December or early January to have more discussion.
- 7. Signing of the RM of Mervin tax allocation document:
 - I. Meeting is November 29th at the RM of Mervin Office at 10:00 AM. Rhonda will attend to represent the Hamlet of Sunset View.
 - II. Rhonda shared the points of discussion that the Hamlets will be bringing forward to the RM. The Sunset View Hamlet Board does not have any additional points to add at this time.
- 8. Fire Readiness Plan and Training
 - I. Ken Hergott was to find out where we were at with this and get back to the board.
- 9. Future Long Term Plans to Consider:
 - I. Turtle View Amalgamation Discussions - ongoing
 - II. Emergency Road Access – to be discussed in the future
 - III. Wake Zone Buoys – to be worked on over the winter.
 - IV. Community Activities Area (Basketball, Badminton, etc.) – on going.
 - V. South Beach Erosion Concerns – to be worked on over the winter.
 - VI. Student Grant for summer maintenance work – Rhonda will continue to look online for the grant applications.
 - VII. Future water system and infrastructure upgrades – the Hamlet Board will continue to collaborate with the Utility Board to ensure that future upgrades can be completed.
- 10. Other New Business:
- 11. Areas of Focus for 2023
 - I. South Beach Erosion Concern
 - II. Emergency Readiness (Fire Preparedness)
 - III. Emergency Access Road Development
 - IV. RM of Mervin Collaboration
 - V. Public Washrooms
 - VI. RM of Turtle View shared services opportunities
 - VII. Utility Board Collaboration Opportunities and 5 year plan (on going)
 - VIII. Drainage Project
 - IX. Office Access Strategy *(Complete)*
 - X. Maintenance Contract for 2024 *(Complete)*
 - XI. Waste Management Strategy *(Complete)*
 - XII. Street Maintenance and Repair Strategy *(Complete)*
 - XIII. Road Widening *(Complete)*
 - XIV. SSVB Website *(Complete)*
- 12. Review of Action Items

ACTION ITEMS		
Action	Person Responsible	Date to Be Completed
Beach erosion project - contact Steven Galen	Kyle and Paige	Ongoing

Culvert Repair – Rhonda to see if it was completed	Rhonda	November 30, 2023
Public Washrooms: Kyle to get rental prices for trailers	Kyle	April, 2024
Contact Paige regarding mapping of Wild Rose Lane	Rhonda	December 1, 2023
Wake Zone Buoys: Kyle to inquire about having an outside source install the buoys and cheaper options for buoys.	Kyle	April 1, 2024
Wake Zone Buoys: Option of a barge system for the buoys	Darryl	April 1, 2024
Posting of Maintenance Position	Hamlet Board	February 2024
AGM guide – draft guide to be developed for board to review.	Darryl	January 15, 2024
Winter Road maintenance – Rhonda to follow up further.	Rhonda	December 1, 2023
Attend tax allocation meeting	Rhonda	November 29, 2023
Dock extensions – ask Myron about options	Darryl	April 2024
Volunteer Strategy: Hamlet Board to populate a list of volunteer activities for the AGM	Hamlet Board	Ongoing to May 2024
Follow up with the RM regarding insurance for utilities. Rhonda to contact Brenda	Rhonda	December 1, 2023
Set up a meeting with RM of Turtle View for further discussion and questions	Darryl	Dec 2023